

City of Kenmore – Request for Statement of Qualifications– Aquatic Weeds on the Sammamish River and Lake Washington

REQUEST FOR STATEMENT OF QUALIFICATIONS (RFQ #16-C1504)

Project: Aquatic Weed Control Program (2016)

To: Washington State Licensed Aquatic Herbicide Applicators

Date: January 25, 2016

The City of Kenmore is seeking Statement of Qualifications (SOQ) from companies licensed and qualified to perform aquatic herbicide applications for the control of Eurasian watermilfoil, Brazilian Elodea, and potentially other aquatic weeds in certain areas on the Sammamish River and the north shore of Lake Washington in Kenmore.

Background

Kenmore incorporated as a City in 1998 and is located in King County, directly west of Bothell and directly north of Kirkland. Kenmore's northern city limit is the Snohomish County line. The City of Kenmore contains over seven miles of shoreline at the north end of Lake Washington and along the western-most stretches of the Sammamish River, including the mouth of the Sammamish River. Significant portions of the shorelines are developed with residential homes and commercial business, while other portions are part of undeveloped natural open space. The sections of shoreline referenced in this RFQ are in the jurisdiction of the City of Kenmore. There is one public boat access location on the south side of the Sammamish River just west of 68th Avenue NE. There are several City-owned and operated parks on the shorelines.

To date, the City has not implemented an aquatic weed control program, and this RFQ marks the beginning of such an endeavor.

Purpose

The objective of this RFQ is to select a service provider to perform a pre and post treatment survey, public notification, obtaining permits, and treatment of aquatic weeds at locations depicted in Exhibit A to this RFQ.

Project Approach

The project is planned to be performed in six phases, some of which may be performed annually after the first year:

I. Development of proposed scope of work

II. Pre-treatment survey to include mapping

III. Obtain permits

IV. Public notification of potential affected lake front properties & implementation of herbicide treatment

V. Post-treatment survey to identify effectiveness of treatment

VI. Development of a Post treatment plan

The City anticipates the applicant performing all phases under this contract. However, at any phase, the City may elect to not proceed with further work under this contract.

Estimated Timeline

- ☐ RFQ advertisement: Late January 2016
- ☐ SOQ submittal to City: February 11, 2016
- ☐ Council Award to company: February 22 or 29, 2016
- ☐ Notice of Award to company: Late February/Early March 2016
- ☐ Signed Contract Due to City: Early March 2016
- ☐ Notice to Proceed on Phase I, II, & III: March 2016
- ☐ Completion of Phase I, II, & III: Spring 2016
- ☐ Notice to Proceed on Implementation Phase: IV May 2016
- ☐ Notice to Proceed on Phases V & VI: TBD

REQUIRED STATEMENT OF QUALIFICATIONS CONTENTS

The following information is required to be included in the Statement of Qualifications (SOQ). Failure to address these areas may result in lower scoring.

Company Information:

Provide Company Name, business address, Company phone number, Company web-site address, Contact Name for submittal, contact's e-mail address, and contact's direct phone number. Provide information on all sub-companies, address, and role being proposed to be included in the SOQ.

Special Qualifications:

Provide a statement verifying which of the following special qualifications that your business has. List them by the corresponding letter. The City may require documentation of the qualification statements.

- A. Must be licensed in Washington State for the application of Aquatic Herbicides.
- B. Must have performed services in Washington State in the past 4 years.
- C. Must have at least 5 years of experience with the handling and application of aquatic herbicides; experience on Lake Washington is preferred.
- D. Must have experience working directly with Washington State Department of Ecology within the past 4 years, including experience obtaining aquatic herbicide permits from DOE in the last 4 years.
- E. Experience working with the public including website communication on application status and public coordination during application.

Review Criteria

Provide a response to each of the following:

1. Describe your company and personnel experience in managing and controlling Eurasian watermilfoil, Brazilian Elodea, and other aquatic weeds in Washington/Pacific Northwest lake and river systems - **25 possible points**

2. Provide an overview and specific examples of your company's experience in dive surveys, mapping and developing control strategies for aquatic weed populations in lake and/or river systems in Washington/Pacific Northwest and provide three example project descriptions with references- **25 possible points**

3. Provide your experience in working with Department of Ecology and obtaining the necessary permits for aquatic weed control. – **20 possible points**

4. Provide a history of enforcement activities or permit violations of your firm and any predecessor firm where your principal/s have been involved that remain unresolved - **10 possible points**

5. Provide a description of your company's approach with working with the public during an application project; include references and methods/tools used - **20 possible points**

6. Provide company website address and a sample of a recent public information website on a project performed by your company – **20 possible points**

Signature of an Authorized Representative

The submitted SOQ must have a statement from the submitting company that says:

Signature: _____ Date: _____

Name: _____

Title: _____ ”

Complete SOQ Package

A complete Statement of Qualification and Proposal shall include:

- 1) Company Information (Two page maximum)
- 2) Any Sub-companies proposed to be included in the team (one page per sub maximum)
- 3) Response to Special Qualifications A through E (yes or no) (One page maximum)
- 4) Written response to each of the Review Criteria 1 through 6 (12 page maximum)
- 5) Signature of an authorized representative

All pages print on single sided, 12 point Time New Roman font, 8 ½ x 11 white paper.

A total of 3 sets are to be provided.

Statement of Qualification must be submitted no later than 4:30 PM on February 11, 2016.
Submittals are to be sent to the attention:

Leslie Harris
City of Kenmore
18120 68th Avenue NE
PO Box 82607

Kenmore, WA 98028

Inquiries on this RFQ

Questions regarding the submittal must be provided by e-mail to Leslie Harris at lharris@kenmorewa.gov not later than 2:00 pm on February 1, 2016.

ATTACHMENT A – Estimated Proposed Areas for Aquatic Weed Control

All areas shown are on the north end of Lake Washington or along the Sammamish River in Kenmore. Square feet are estimates.

The two areas in the following image are at Log Boom Park in Kenmore:



The image below shows the Sammamish River channel between the 68th Avenue NE Bridge and Lake Washington:



This next image shows Sammamish River shoreline at Rhododendron Park next to and under the 68th Avenue NE bridge:



The image below shows Squires Landing Park at the confluence of Swamp Creek and the Sammamish River:



This last image shows the shoreline of City-owned Inglewood Wetlands on Lake Washington and near the Inglewood Golf Club:



ADDENDUM – Potential Areas for Aquatic Weed Control

The following images build upon a couple of the images included Attachment A. The images below indicate *potential* areas for control of aquatic weeds. Square feet are estimates.

Log Boom Park



Mouth of Sammamish River

